

a source of material and ideas for course tutors included in the book are exercises case studies quizzes questionnaires and cartoons to make learning stimulating relevant and enjoyable

teaching online a practical guide is a practical concise guide for educators teaching online this updated edition has been fully revamped and reflects important changes that have occurred since the second edition's publication a leader in the online field this best selling resource maintains its reader friendly tone and offers exceptional practical advice new teaching examples faculty interviews and an updated resource section new to this edition new chapter on how faculty and instructional designers can work collaboratively expanded chapter on open educational resources copyright and intellectual property more international relevance with global examples and interviews with faculty in a wide variety of regions new interactive companion website that invites readers to post questions to the author offers real life case studies submitted by users and includes an updated online version of the resource section focusing on the how and whys of implementation rather than theory this text is a must have resource for anyone teaching online or for students enrolled in distance learning and educational technology masters programs this book is a beginner's guide to automationml edition 2 written for students engineers lecturers developers and those interested in guides through the basics of automationml edition 2 caex and the automationml editor automationml stands for digitisation of engineering data and engineering workflows automationml achieves both human readability and machine readability it is a method for converting data into digital information and it supports the special needs of iterative engineering data exchange automationml is in the hot spot of the digitisation of automation engineering data it enables the modelling and transport of engineering data in a vendor neutral and machine readable models a valuable source of digital innovation machine readable engineering data makes the data accessible and interpretable by software enabling a plethora of opportunities this book carefully introduces automationml its goals values and innovations it teaches the architecture of automationml and explains the language elements with a multitude of examples and step by step instructions additional material to the book and more information about automationml on the website automationml.org about automationml publications amlbook this bestselling book introduces you step by step to the key skills needed to become a successful coach this publication serves as the definitive resource for individuals and organizations looking to establish and mature the problem management process within their organization it consolidates concepts and principles found across numerous it service management itsm frameworks then adds the collective experiences of industry experts into an easy to read practical and insightful guide the bonus materials in the appendices provide templates workflows and tools that can be leveraged by the reader to accelerate the maturity of their problem management process problem management a practical guide is fully aligned with and serves as an expanded resource for the problem management professional certification course offered by hdi the most thorough text available on providing patients and families with quality end of life care the study learning questions at the end of each chapter make this book an excellent resource for both faculty who wish to test knowledge and individual learners who wish to assess their own learning the book is well written and easy to read 3 stars doody's review service end of life care a practical guide offers solution oriented coverage of the real world issues and challenges that arise daily for clinicians caring for those with life limiting illnesses and conditions end of life care a practical guide includes specific clinical guidance for pain management and other common end of life symptoms the second edition has been made even more essential with the addition of chapter ending q a for self assessment and board review new coverage of multicultural medicine an increased number of algorithms to assist decision making on complicated clinical legal and ethical issues six sections walk you through the complexities of caring for patients who are nearing the end of life preparing patients for end of life

management of symptoms diagnostic and invasive interventions ethical dilemmas special populations diversity no other text better assists physicians and other clinicians in providing patients near the end of life with support guidance and hope in the face of hopelessness than end of life care a practical guide this new edition of nick moore s highly successful how to do research offers an accessible guide to the complete research process it focuses on the day to day requirements of project managing a piece of research right through from the formulation of the initial idea to the development of a research proposal and then to the writing up and disseminating of results updated throughout it also contains new and expanded sections on in house research the use of sub contractors and market research companies the use of the internet as a research tool and ethical issues the book provides practical help and guidance to anyone undertaking academic or social research whether through work or study part one of the book follows a step by step guide to the research process itself develop the research objectives design and plan the study write the proposal obtain financial support for the research manage the research draw conclusions and make recommendations write the report disseminate the results part two offers an introduction to some of the more common research methods and takes the reader through the processes of collecting and analysing data including sampling surveys interviewing focus groups and capturing data readership this book offers a wealth of invaluable guidance to both new and experienced researchers presented in a clear simple style it is ideal for professionals undertaking research and the evaluation of services for undergraduate and postgraduate students undertaking dissertations and other research projects and as an introductory text on research methods courses in any social science discipline exhibits and displays are booming and in demand at all types of libraries from simple displays of books to full scale museum quality exhibitions library exhibits can highlight collections that surprise visitors tell stories and engage audiences in innovative ways often exhibits feature more than books showcasing art photographs archival materials multimedia elements as well as hands on activities stepping outside traditional walls digital exhibits reach audiences beyond the circulation desk and pave another way for libraries to share information promote resources and even lead change in the community despite the growing interest most library and information science lis programs do not include exhibit development courses it is not uncommon for librarians learn exhibit production on the job or through resources in the museum sector wearing many hats librarians absorb exhibit work as part of community outreach initiatives or take on exhibit duties as a general professional interest in the emerging field exhibits displays is a practical how to guide that helps librarians unleash their library s potential to engage and wow visitors the guide explains how to kick start and grow an exhibit program through expert advice insights from professional literature and winning case studies that cover exhibition development from conceptual planning through de installation packing and evaluation exhibits display a practical guide for librarians covers pre planning curation and content development project management graphic design and writing for readability preservation and collection care legal considerations and loan registration installation de installation and maintenance tips hands on interactives and digital exhibits educational programming marketing audience evaluation supplemental examples and case studies librarians in academic public school and special libraries will benefit from exhibits displays a practical guide for librarians the book is also an excellent textbook for lis courses covering exhibition development and outreach a practical guide to teaching and learning contains a compilation of fifteen main ideas or concepts that will help teachers to become better at what they do to help learners reach their potential each concept is a common sense approach that is backed by research and provides an understanding of what a teacher should know and be able to do as an effective professional in their classroom ultimately it is the teacher behaviors that have an impact on the student behaviors and each chapter provides sound suggestions and tips to set the teaching and learning relationship up

for success at the end of the chapters there are reflection scenarios to assist the reader in thinking through possible issues and assist the reader in applying the concept to situations in their own practice there are also guiding questions to stimulate personal reflection and may be helpful if using the book for a book study for professional learning community dialog and discussion find the strength within the practical guide to gaining resilience everyone relies on a certain amount of stamina and flexibility to overcome life s daily challenges everyday resilience can help you face struggle and adversity with confidence by giving you practical strategies powerful tips and expert insights to build inner strength and develop this awesome power within you from personal reflection exercises and mindfulness meditation this practical guide gives you everything you need to find the courage strength and wisdom to deal with difficult circumstances by building resilience and perseverance you can enjoy life to the fullest and thrive no matter what comes your way everyday resilience includes easy to read easy to understand discover clear concise information on achieving resilience proven approach explore various research based psychological and mindfulness practices to guide you including key takeaways after each chapter solutions revealed get simple science based strategies and techniques you can use every day the path to achieving resilience in your daily life starts with a little help from this simple straightforward book containing a wealth of exercises for individuals and groups involved in making theatre this text offers a practical guide to the creation of text for live performance this book is the most practical clinical guide on acceptance and commitment therapy act said as one word not as initials yet available it is designed to show how the act model and techniques apply to various disorders settings and delivery options the authors of these chapters are experts in applying act in these various areas and it is intriguing how the same core principles of act are given a nip here and a tuck there to fit it to so many issues the purpose of this book in part is to emboldened researchers and clinicians to begin to apply act wherever it seems to fit the chapters in the book demonstrate that act may be a useful treatment approach for a very wide range of clinical problems already there are controlled data in many of these areas and soon that database will be much larger the theory underlying act relational frame theory or rft and yes here you say the initials makes a powerful claim psy chopathology is to a significant degree built into human language fur ther it suggests ways to diminish destructive language based functions and ways of augmenting helpful ones to the extent that this model is cor rect act should apply to a very wide variety of behavioral issues because of the centrality of language and cognition in human functioning this guidebook is ideal for anyone who has ever had to stand up in front of a group and make a presentation novices and experts alike this book is a practical hands on resource full of ideas and success proven strategies that not only put you at ease when you re the focus of everyone s attention but actually help you improve the effectiveness of your presentations a practical introduction to critical thinking across various disciplines knowing how to think critically about what to believe and what to do is essential for success in both academic and professional environments a practical guide to critical thinking introduces readers to the concepts methods and standards for thinking critically about reasons and arguments in virtually any area of practice while most literature on critical thinking focuses on its formal applications within philosophy this book offers a broad conception of critical thinking and explores its practical relevance to conducting research across a wide variety of disciplines including business education and the biological sciences while the book pursues an interdisciplinary approach to critical thinking providing examples and illustrations from diverse subjects and fields of research it also provides strategies to help readers identify the methods and standards that are characteristic of critical thinking in their chosen branches of learning in their workplace and in their own lives the concept of an argument is extended beyond its philosophical roots to include experimentation testing measurement policy development and assessment and aesthetic appreciation as

activities that require critical thinking the logical core concepts of critical thinking are presented in a rigorous yet informal way with creative and practical strategies for defining analyzing and evaluating reasons and arguments wherever they are found each chapter ends with a mistakes to avoid section as well as a variety of exercises designed to help readers integrate and extend the chapter s lessons a practical guide to critical thinking is an excellent book for courses on critical thinking and logic at the upper undergraduate and graduate levels it is also an appropriate reference for anyone with a general interest in critical thinking skills this textbook emphasises a hands on multimethod interdisciplinary approach to behavioural research this edition uses particularly strong observational approaches clinical examination a practical guide in medicine is a step by step guide to the examination of all organ systems a chapter is dedicated to each system which is further divided into sub chapters on functional anatomy history taking general physical assessment and physical examination of the organ system numerous images including clinical methods help illustrate examination techniques and a detailed section on the preparation of patients for ct or mri scans is also provided community health education methods a practical guide is designed to assist you in effectively communicating messages and impacting norms and behaviors of individuals and communities it is a book about the methods we use as health educators the ways in which we tell a story and empower others to seek healthy lifestyles the most complete easy to follow guide to ubuntu linux the 1 ubuntu server resource fully updated for ubuntu 10 4 lucid lynx the long term support lts release many companies will rely on for years updated jumpstarts help you set up samba apache mail ftp nis openssh dns and other complex servers in minutes hundreds of up to date examples plus comprehensive indexes that deliver instant access to answers you can trust mark sobell s a practical guide to ubuntu linux third edition is the most thorough and up to date reference to installing configuring and working with ubuntu and also offers comprehensive coverage of servers critical for anybody interested in unleashing the full power of ubuntu this edition has been fully updated for ubuntu 10 04 lucid lynx a milestone long term support lts release which canonical will support on desktops until 2013 and on servers until 2015 sobell walks you through every essential feature and technique from installing ubuntu to working with gnome samba exim4 apache dns nis ldap g ufw firestarter iptables even perl scripting his exceptionally clear explanations demystify everything from networking to security you ll find full chapters on running ubuntu from the command line and desktop gui administrating systems setting up networks and internet servers and much more fully updated jumpstart sections help you get complex servers running often in as little as five minutes sobell draws on his immense linux knowledge to explain both the hows and the whys of ubuntu he s taught hundreds of thousands of readers and never forgets what it s like to be new to linux whether you re a user administrator or programmer you ll find everything you need here now and for many years to come the world s most practical ubuntu linux book is now even more useful this book delivers hundreds of easy to use ubuntu examples important networking coverage including dns nfs and cacti coverage of crucial ubuntu topics such as sudo and the upstart init daemon more detailed usable coverage of internet server configuration including apache and exim4 email servers state of the art security techniques including up to date firewall setup techniques using gufw and iptables and a full chapter on openssh a complete introduction to perl scripting for automated administration deeper coverage of essential admin tasks from managing users to cups printing configuring lans to building a kernel complete instructions on keeping ubuntu systems up to date using aptitude synaptic and the software sources window and much more including a 500 term glossary makes numerical programming more accessible to a wider audiencebearing in mind the evolution of modern programming most specifically emergent programming languages that reflect modern practice numerical programming a practical guide for scientists and engineers using python and c c utilizes the author s many years of practical research and tea updated to include recent judicial and legislative

decisions and debates concerning publication on the and other new media as copyright issues grow more complicated this guide to us copyright law becomes ever more indispensable the fifth edition has been updated to include recent judicial and legislative decisions concerning copyright and the debates surrounding publication on the and other new media what continue to distinguish the book are the author s common sense and his ability to express complex issues and judicial decisions in language that the lay reader can understand and even enjoy leading the way is designed to help school and system leaders both professional development and instructional leadership focused to support educators and students in the assessment process this detailed practical guide formerly titled leading the way to making classroom assessment work describes indicators of successful assessment practice and ways of supporting teachers in the classroom and provides examples of how leaders have modeled assessment for learning to colleagues and students in their school communities this book includes ways to build the foundation for assessment for learning begin with the end in mind describe success and quality collect reliable and valid evidence of learning involve learners students and adults in assessment for learning collect organize and present evidence communicate about learning to a range of audiences evaluate and report to others this book is jammed with examples it offers a practical approach to the challenges of meeting traditional evaluation standards while assessing learning the companion book in this leaders series transforming schools and systems using assessments practical guide addresses the challenges faced by educators in the midst of necessary change and offers suggestions and solutions for implementing the assessment for learning process at all levels from district to classroom settings the leaders series complements the bestselling book making classroom assessment work book jacket effective project decision making is recognised as a key feature of successful projects ineffective decision making leads to project delay and failure project governance takes readers through the logical steps required for the establishment of a project governance framework for a project or organisation starting with problems typical of ineffective project governance it develops a set of principles designed to overcome these problems and builds a framework based on these principles this comprehensive guide explains how to populate the framework effectively provides the accountabilities and responsibilities of the main roles and describes how to integrate the project governance framework into the organisation whether you are a project management practitioner or a student of project management the lessons learned in this valuable handbook make for essential reading toolkits is divided into three sections underlying principles practical questions and tools this new edition brings these up to date and discusses the implications of adopting a human rights approach to development and the increased emphasis on partnership there are new chapters on impact assessment and monitoring and evaluating advocacy as well as two new tools one for improving your planning evaluation and impact assessment and one for stakeholder analysis this applied guide to planning and implementing curriculum across the content areas for children ages 3 to 8 provides students with a depth of background knowledge not usually seen in a text containing practical highlighted strategies unit and lesson plans suggested activities recipes and more core chapters cover social studies including diverse people self and family physical activity and nutrition language development literacy development science 3 separate chapters problem solving and math music and movement creativity art and dramatic activities key changes to this edition include separate chapters on language development and literacy development new tables linking learning activities with specific content area standards streamlined content throughout and new sites hcpro is pleased to introduce effective peer review a practical guide to contemporary design second edition authored by the greeley company experts robert j marder md and mark a smith md mba facts completely updated to help you comply with the joint commission s 2007 standards deliver focused and ongoing professional practice evaluations evaluate physician core competencies and much more peer review continues

to rate as a top problematic issue and one you can't ignore the pressure is driven by publicly available national data the joint commission's 2007 standards expanding measurement of physician competence and hospital boards need to be assured that the peer review process is functioning effectively learn how to go beyond just satisfying a regulatory requirement to performing peer review that fosters true improvement within your facility although hospitals go through the motions of peer review they are often unable to make it a meaningful process one that results in true improvement in physician performance and meets the joint commission's standards transform your peer review process and meet external requirements with effective peer review a practical guide to contemporary design second edition get best practices to make peer review worthwhile newly updated and in high demand effective peer review second edition outlines and provides advice about how to do physician peer review effectively authored by experts from the Greeley Company this book and CD-ROM goes beyond just reviewing the joint commission standards it puts the standards in context by emphasizing best practices you can implement in your peer review process plus you'll receive thorough discussion about data analysis and collection along with peer review scoring and rating systems critical information at your fingertips offering step by step guidance to peer review this book and CD-ROM will help you streamline your exist this book is targeted at senior students in any of the many branches of information technology including computer science informatics and information systems it is intended to introduce the students to the operation of the research process in these subjects it highlights the essential aspects of various research methods the exercises at the end of the chapters are intended to encourage students to learn from published reports to stimulate them to think about applying each method to a research problem of their own and to point them to related topics that were not covered in the chapter praise for the first edition a well written book on data analysis and data mining that provides an excellent foundation choice this is a must read book for learning practical statistics and data analysis computing reviews com a proven go to guide for data analysis making sense of data i a practical guide to exploratory data analysis and data mining second edition focuses on basic data analysis approaches that are necessary to make timely and accurate decisions in a diverse range of projects based on the authors practical experience in implementing data analysis and data mining the new edition provides clear explanations that guide readers from almost every field of study in order to facilitate the needed steps when handling a data analysis or data mining project a step by step approach aids professionals in carefully analyzing data and implementing results leading to the development of smarter business decisions the tools to summarize and interpret data in order to master data analysis are integrated throughout and the second edition also features updated exercises for both manual and computer aided implementation with accompanying worked examples new appendices with coverage on the freely available traceistm software including tutorials using data from a variety of disciplines such as the social sciences engineering and finance new topical coverage on multiple linear regression and logistic regression to provide a range of widely used and transparent approaches additional real world examples of data preparation to establish a practical background for making decisions from data making sense of data i a practical guide to exploratory data analysis and data mining second edition is an excellent reference for researchers and professionals who need to achieve effective decision making from data the second edition is also an ideal textbook for undergraduate and graduate level courses in data analysis and data mining and is appropriate for cross disciplinary courses found within computer science and engineering departments learn what you need to know to conduct successful business in Mexico this book is a primer on all aspects of doing business in Mexico with practical examples that illustrate the risks and benefits of Mexican business operations it provides the basic knowledge that all prospective investors and entrepreneurs in Mexico need especially in the light of NAFTA one of the authors is the former CEO and chairman of a

multinational multi billion dollar company headquartered in mexico city the other is a cpa and consultant with small to medium sized firms doing business in mexico a practical guide provides you with comprehensive basic knowledge of the pros and cons of establishing a business in mexico nafta and its implications for businesses and much more this single volume gives you what you need to know about the maquila industry what it is and how nafta affects it information about taxes labor law and accounting differences between mexico and the united states basic considerations in beginning a mexican operation import export requirements foreign currency exposure united states tax laws applicable to citizens living abroad and includes five appendixes that supply you with contact information addresses telephone numbers sites of useful government agencies and journals periodicals in mexico and mexican consulates in the united states spanish english and english spanish business glossaries examples of mexican financial statements minimum daily wage rates for various occupations doing business in mexico a practical guide is a must for anyone with an interest in business operations in that country if you are such a person this is the one essential volume you cannot afford to miss visit the author s page at gusgordon com

research methods in second language acquisition with its cornucopia of information both thorough and practical this book is a must for our methodology shelves its study questions and project suggestions will be a boon for many research methods courses robert m dekeysevr university of maryland this guide to collecting coding and analyzing second language acquisition data will be an essential reference for novice and experienced researchers alike peter robinson aoyama gakuin university comprehensive and technically up to date yet accessible and cogent this remarkable textbook is sure to become a premier choice for the research training of many future sla generations lourdes ortega university of hawaii alison mackey and susan gass valuable new book offers hands on methodological guidance from established experts on all kinds of second language research michael h long university of maryland research methods in second language acquisition a practical guide is an informative guide to research design and methodology in this growing and vibrant field utilizing research methods and tools from varied fields of study including education linguistics psychology and sociology this collection offers complete coverage of the techniques of second language acquisition research this guide covers a variety of topics such as second language writing and reading meta analyses research replication qualitative data collection and analysis and more each chapter of this volume offers background step by step guidance and relevant studies to create comprehensive coverage of each method this carefully selected and edited volume will be a useful text for graduate students and scholars looking to keep pace with the latest research projects and methodologies in second language acquisition in performing opera a practical guide for singers and directors michael ewans provides a detailed and practical workbook to performing many of the most commonly produced operas drawing on examples from twenty four operas ranging in period from gluck and mozart to britten and tippett it illustrates exactly how opera functions as dramatic form grounded in close analyses of performances of thirty scenes and five whole operas by first rate singers and celebrated directors performing opera provides readers with an appreciation of the unique challenges and skills required by performers and directors it will assist them in their own performance and equip them with detailed knowledge of works most commonly featured in the repertoire in the first part of the book the analysis progresses from scenes in which the singers are silent via arias and monologues duets and confrontations up to ensembles wider issues are subsequently addressed encounters with offstage events encounters with the numinous characterization and the sense of inevitability in tragic opera the global increase in cross border transactions has led to a rising trend in international disputes international arbitration has become the preferred dispute resolution method as companies and

individuals increasingly favour a neutral international tribunal over foreign domestic courts this new book provides a practical guide to international arbitration written by leading experts stuart dutson andy moody and neil newing from everheds this title explains the stages of the arbitration process in a straight forward manner and from a practitioner s perspective the authors provide guidance on drafting the arbitration agreement commencing arbitration selecting the arbitral tribunal drafting pleadings and witness evidence liaising with the tribunal throughout the arbitral process and enforcing the final award numerous tips examples and precedents are included to help the new practitioner or interested student understand each stage of the arbitration proceedings the mind contains the seeds of its own awakening seeds that we can cultivate to bring forth the fruits of a life lived consciously with mindfulness joseph goldstein shares the wisdom of his four decades of teaching and practice in a book that will serve as a lifelong companion for anyone committed to mindful living and the realization of inner freedom goldstein s source teaching is the satipa hana sutta the buddha s legendary discourse on the four foundations of mindfulness that became the basis for the many types of vipassana or insight meditation found today exquisite in detail yet wholly accessible and relevant for the modern student mindfulness takes us through a profound study of mindfulness of body including the breath postures activities and physical characteristics mindfulness of feelings how the experience of our sense perceptions influences our inner and outer worlds mindfulness of mind learning to recognize skillful and unskillful states of mind and thought mindfulness of dhammas or categories of experience including the five hindrances the six sense spheres and the seven factors of awakening there is a wealth of meaning and nuance in the experience of mindfulness that can enrich our lives in unimagined ways writes goldstein in mindfulness you have the tools to mine these riches for yourself

engineering data it enables the modelling and transport of engineering data in a vendor neutral and machine readable models a valuable source of digital innovation machine readable engineering data makes the data accessible and interpretable by software enabling a plethora of opportunities this book carefully introduces automationml its goals values and innovations it teaches the architecture of automationml and explains the language elements with a multitude of examples and step by step instructions additional material to the book and more information about automationml on the website automationml org about automationml publications amlbook

AutomationML

2021-07-19

this bestselling book introduces you step by step to the key skills needed to become a successful coach

An Introduction to Coaching Skills

2020-08-24

this publication serves as the definitive resource for individuals and organizations looking to establish and mature the problem management process within their organization it consolidates concepts and principles found across numerous it service management itsm frameworks then adds the collective experiences of industry experts into an easy to read practical and insightful guide the bonus materials in the appendices provide templates workflows and tools that can be leveraged by the reader to accelerate the maturity of their problem management process problem management a practical guide is fully aligned with and serves as an expanded resource for the problem management professional certification course offered by hdi

Problem Management

2016-10

the most thorough text available on providing patients and families with quality end of life care the study learning questions at the end of each chapter make this book an excellent resource for both faculty who wish to test knowledge and individual learners who wish to assess their own learning the book is well written and easy to read 3 stars doody s review service end of life care a practical guide offers solution oriented coverage of the real world issues and challenges that arise daily for clinicians caring for those with life limiting illnesses and conditions end of life care a practical guide includes specific clinical guidance for pain management and other common end of life symptoms the second edition has been made even more essential with the addition of chapter ending q a for self assessment and board review new coverage of multicultural medicine an increased number of algorithms to assist decision making on complicated clinical legal and ethical issues six sections walk you through the complexities of caring for patients who are nearing the end of life preparing patients for end of life management of symptoms diagnostic and invasive interventions ethical dilemmas special populations diversity no other text better assists physicians and other clinicians in providing patients near the end of life with support guidance and hope in the face of hopelessness than end of life care a practical guide

End-of-Life-Care: A Practical Guide, Second Edition

2011-01-07

this new edition of nick moore s highly successful how to do research offers an accessible guide to the complete research process it focuses on the day to day requirements of project managing a piece of research right through from the formulation of the initial idea to the development of a research proposal and then to the writing up and disseminating of results updated throughout it also contains new and expanded sections on in house research the use of sub contractors and market research companies the use of the internet as a research tool and ethical issues the book provides practical help and guidance to anyone undertaking academic or social research whether through work or study part one of the book follows a step by step guide to the research process itself develop the research objectives design and plan the study write the proposal obtain financial support for the research manage the research draw conclusions and make recommendations write the report disseminate the results part two offers an introduction to some of the more common research methods and takes the reader through the processes of collecting and analysing data including sampling surveys interviewing focus groups and capturing data readership this book offers a wealth of invaluable guidance to both new and experienced researchers presented in a clear simple style it is ideal for professionals undertaking research and the evaluation of services for undergraduate and postgraduate students undertaking dissertations and other research projects and as an introductory text on research methods courses in any social science discipline

How to Do Research

2006

exhibits and displays are booming and in demand at all types of libraries from simple displays of books to full scale museum quality exhibitions library exhibits can highlight collections that surprise visitors tell stories and engage audiences in innovative ways often exhibits feature more than books showcasing art photographs archival materials multimedia elements as well as hands on activities stepping outside traditional walls digital exhibits reach audiences beyond the circulation desk and pave another way for libraries to share information promote resources and even lead change in the community despite the growing interest most library and information science lis programs do not include exhibit development courses it is not uncommon for librarians learn exhibit production on the job or through resources in the museum sector wearing many hats librarians absorb exhibit work as part of community outreach initiatives or take on exhibit duties as a general professional interest in the emerging field exhibits displays is a practical how to guide that helps librarians unleash their library s potential to engage and wow visitors the guide explains how to kick start and grow an exhibit program through expert advice insights from professional literature and winning case studies that cover exhibition development from conceptual planning through de installation packing and evaluation exhibits display a practical guide for librarians covers pre planning curation and content development project management graphic design and writing for readability preservation and collection care legal considerations and loan registration installation de installation and maintenance tips hands on interactives and digital exhibits educational programming marketing audience evaluation supplemental examples and case studies librarians in academic public school and special libraries will benefit from exhibits displays a practical guide for librarians the book is also an excellent textbook for lis courses covering exhibition development and outreach

Exhibits and Displays

2021-04-13

a practical guide to teaching and learning contains a compilation of fifteen main ideas or concepts that will help teachers to become better at what they do to help learners reach their potential each concept is a common sense approach that is backed by research and provides an understanding of what a teacher should know and be able to do as an effective professional in their classroom ultimately it is the teacher behaviors that have an impact on the student behaviors and each chapter provides sound suggestions and tips to set the teaching and learning relationship up for success at the end of the chapters there are reflection scenarios to assist the reader in thinking through possible issues and assist the reader in applying the concept to situations in their own practice there are also guiding questions to stimulate personal reflection and may be helpful if using the book for a book study for professional learning community dialog and discussion

A Practical Guide to Teaching and Learning

2011-12-16

find the strength within the practical guide to gaining resilience everyone relies on a certain amount of stamina and flexibility to overcome life s daily challenges everyday resilience can help you face struggle and adversity with confidence by giving you practical strategies powerful tips and expert insights to build inner strength and develop this awesome power within you from personal reflection exercises and mindfulness meditation this practical guide gives you everything you need to find the courage strength and wisdom to deal with difficult circumstances by building resilience and perseverance you can enjoy life to the fullest and thrive no matter what comes your way everyday resilience includes easy to read easy to understand discover clear concise information on achieving resilience proven approach explore various research based psychological and mindfulness practices to guide you including key takeaways after each chapter solutions revealed get simple science based strategies and techniques you can use every day the path to achieving resilience in your daily life starts with a little help from this simple straightforward book

Everyday Resilience

2020-08-11

containing a wealth of exercises for individuals and groups involved in making theatre this text offers a practical guide to the creation of text for live performance

Playwriting

2005

this book is the most practical clinical guide on acceptance and commitment therapy act said as one word not as initials yet available it is designed to show how the act model and techniques apply to various disorders settings and delivery options the authors of these chapters are experts in applying act in these various areas and it is intriguing how the same core principles of act are given a nip here and a tuck there to fit it to so many issues the purpose of this book in part is to emboldened researchers and clinicians to begin to apply act wherever it seems to be appropriate

chapters in the book demonstrate that act may be a useful treatment approach for a very wide range of clinical problems already there are controlled data in many of these areas and soon that database will be much larger the theory underlying act relational frame theory or rft and yes here you say the initials makes a powerful claim psy chopathology is to a significant degree built into human language further it suggests ways to diminish destructive language based functions and ways of augmenting helpful ones to the extent that this model is correct act should apply to a very wide variety of behavioral issues because of the centrality of language and cognition in human functioning

VPI, Velopharyngeal Incompetency

1984

this guidebook is ideal for anyone who has ever had to stand up in front of a group and make a presentation novices and experts alike this book is a practical hands on resource full of ideas and success proven strategies that not only put you at ease when you re the focus of everyone s attention but actually help you improve the effectiveness of your presentations

A Practical Guide to Acceptance and Commitment Therapy

2013-03-19

a practical introduction to critical thinking across various disciplines knowing how to think critically about what to believe and what to do is essential for success in both academic and professional environments a practical guide to critical thinking introduces readers to the concepts methods and standards for thinking critically about reasons and arguments in virtually any area of practice while most literature on critical thinking focuses on its formal applications within philosophy this book offers a broad conception of critical thinking and explores its practical relevance to conducting research across a wide variety of disciplines including business education and the biological sciences while the book pursues an interdisciplinary approach to critical thinking providing examples and illustrations from diverse subjects and fields of research it also provides strategies to help readers identify the methods and standards that are characteristic of critical thinking in their chosen branches of learning in their workplace and in their own lives the concept of an argument is extended beyond its philosophical roots to include experimentation testing measurement policy development and assessment and aesthetic appreciation as activities that require critical thinking the logical core concepts of critical thinking are presented in a rigorous yet informal way with creative and practical strategies for defining analyzing and evaluating reasons and arguments wherever they are found each chapter ends with a mistakes to avoid section as well as a variety of exercises designed to help readers integrate and extend the chapter s lessons a practical guide to critical thinking is an excellent book for courses on critical thinking and logic at the upper undergraduate and graduate levels it is also an appropriate reference for anyone with a general interest in critical thinking skills

The Presenter's Fieldbook

2013-07

this textbook emphasises a hands on multimethod interdisciplinary approach to behavioural research this edition uses particularly strong observational approaches

Copyright

2015

clinical examination a practical guide in medicine is a step by step guide to the examination of all organ systems a chapter is dedicated to each system which is further divided into sub chapters on functional anatomy history taking general physical assessment and physical examination of the organ system numerous images including clinical methods help illustrate examination techniques and a detailed section on the preparation of patients for ct or mri scans is also provided

A Practical Guide to Critical Thinking

2009-06-15

community health education methods a practical guide is designed to assist you in effectively communicating messages and impacting norms and behaviors of individuals and communities it is a book about the methods we use as health educators the ways in which we tell a story and empower others to seek healthy lifestyles

A Practical Guide to Behavioral Research

2002

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500 term glossary
2023-04-19

Clinical Examination: A Practical Guide in Medicine

2011-10

makes numerical programming more accessible to a wider audience bearing in mind the evolution of modern programming most specifically emergent programming languages that reflect modern practice numerical programming a practical guide for scientists and engineers using python and c c utilizes the author s many years of practical research and tea

Community Health Education Methods

2003

updated to include recent judicial and legislative decisions and debates concerning publication on the and other new media as copyright issues grow more complicated this guide to us copyright law becomes ever more indispensable the fifth edition has been updated to include recent judicial and legislative decisions concerning copyright and the debates surrounding publication on the and other new media what continue to distinguish the book are the author s common sense and his ability to express complex issues and judicial decisions in language that the lay reader can understand and even enjoy

A Practical Guide to Ubuntu Linux

2010-08-12

leading the way is designed to help school and system leaders both professional development and instructional leadership focused to support educators and students in the assessment process this detailed practical guide formerly titled leading the way to making classroom assessment work describes indicators of successful assessment practice and ways of supporting teachers in the classroom and provides examples of how leaders have modeled assessment for learning to colleagues and students in their school communities this book includes ways to build the foundation for assessment for learning begin with the end in mind describe success and quality collect reliable and valid evidence of learning involve learners students and adults in assessment for learning collect organize and present evidence communicate about learning to a range of audiences evaluate and report to others this book is jammed with examples it offers a practical approach to the challenges of meeting traditional evaluation standards while assessing learning the companion book in this leaders series transforming schools and systems using assessments practical guide addresses the challenges faced by educators in the midst of necessary change and offers suggestions and solutions for implementing the assessment for learning process at all levels from district to classroom settings the leaders series complements the bestselling book making classroom assessment work book jacket

Introduction to Numerical Programming

2014-09-03

effective project decision making is recognised as a key feature of successful projects ineffective decision making leads to project delay and failure project governance takes readers through the logical steps required for the establishment of a project governance framework for a project or organisation starting with problems typical of ineffective project governance it develops a set of principles designed to overcome these problems and builds a framework based on these principles

comprehensive guide explains how to populate the framework effectively provides the accountabilities and responsibilities of the main roles and describes how to integrate the project governance framework into the organisation whether you are a project management practitioner or a student of project management the lessons learned in this valuable handbook make for essential reading

The Copyright Book, fifth edition

1999-06-22

toolkits is divided into three sections underlying principles practical questions and tools this new edition brings these up to date and discusses the implications of adopting a human rights approach to development and the increased emphasis on partnership there are new chapters on impact assessment and monitoring and evaluating advocacy as well as two new tools one for improving your planning evaluation and impact assessment and one for stakeholder analysis

Leading the Way to Assessment for Learning

2011

this applied guide to planning and implementing curriculum across the content areas for children ages 3 to 8 provides students with a depth of background knowledge not usually seen in a text containing practical highlighted strategies unit and lesson plans suggested activities recipes and more core chapters cover social studies including diverse people self and family physical activity and nutrition language development literacy development science 3 separate chapters problem solving and math music and movement creativity art and dramatic activities key changes to this edition include separate chapters on language development and literacy development new tables linking learning activities with specific content area standards streamlined content throughout and new sites

Project Governance

2009-02-03

hcpro is pleased to introduce effective peer review a practical guide to contemporary design second edition authored by the greeley company experts robert j marder md and mark a smith md mba facs completely updated to help you comply with the joint commission s 2007 standards deliver focused and ongoing professional practice evaluations evaluate physician core competencies and much more peer review continues to rate as a top problematic issue and one you can t ignore the pressure is driven by publicly available national data the joint commission s 2007 standards expanding measurement of physician competence and hospital boards need to be assured that the peer review process is functioning effectively learn how to go beyond just satisfying a regulatory requirement to performing peer review that fosters true improvement within your facility although hospitals go through the motions of peer review they are often unable to make it a meaningful process one that results in true improvement in physician performance and meets the joint commission s standards transform your peer review process and meet external requirements with effective peer review a practical guide to contemporary design second edition get best practices to make peer review worthwhile newly updated and in high demand effective peer review second edition outlines and provides advice about how to do physician peer review effectively authored by experts from the greeley company this book and cd rom goes beyond just reviewing the joint commission standards it puts the standards in context by emphasizing best practices you can implement in your practice

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Toolkits

2003

this book is targeted at senior students in any of the many branches of information technology including computer science informatics and information systems it is intended to introduce the students to the operation of the research process in these subjects it highlights the essential aspects of various research methods the exercises at the end of the chapters are intended to encourage students to learn from published reports to stimulate them to think about applying each method to a research problem of their own and to point them to related topics that were not covered in the chapter

A Practical Guide to Early Childhood Curriculum

2008

praise for the first edition a well written book on data analysis and data mining that provides an excellent foundation choice this is a must read book for learning practical statistics and data analysis computing reviews com a proven go to guide for data analysis making sense of data i a practical guide to exploratory data analysis and data mining second edition focuses on basic data analysis approaches that are necessary to make timely and accurate decisions in a diverse range of projects based on the authors practical experience in implementing data analysis and data mining the new edition provides clear explanations that guide readers from almost every field of study in order to facilitate the needed steps when handling a data analysis or data mining project a step by step approach aids professionals in carefully analyzing data and implementing results leading to the development of smarter business decisions the tools to summarize and interpret data in order to master data analysis are integrated throughout and the second edition also features updated exercises for both manual and computer aided implementation with accompanying worked examples new appendices with coverage on the freely available traceistm software including tutorials using data from a variety of disciplines such as the social sciences engineering and finance new topical coverage on multiple linear regression and logistic regression to provide a range of widely used and transparent approaches additional real world examples of data preparation to establish a practical background for making decisions from data making sense of data i a practical guide to exploratory data analysis and data mining second edition is an excellent reference for researchers and professionals who need to achieve effective decision making from data the second edition is also an ideal textbook for undergraduate and graduate level courses in data analysis and data mining and is appropriate for cross disciplinary courses found within computer science and engineering departments

Effective Peer Review

2007

learn what you need to know to conduct successful business in mexico this book is a primer on all aspects of doing business in mexico with practical examples that illustrate the risks and benefits of mexican business operations it provides the

basic knowledge that all prospective investors and entrepreneurs in mexico need especially in the light of nafta one of the authors is the former ceo and chairman of a multinational multi billion dollar company headquartered in mexico city the other is a cpa and consultant with small to medium sized firms doing business in mexico a practical guide provides you with comprehensive basic knowledge of the pros and cons of establishing a business in mexico nafta and its implications for businesses and much more this single volume gives you what you need to know about the maquila industry what it is and how nafta affects it information about taxes labor law and accounting differences between mexico and the united states basic considerations in beginning a mexican operation import export requirements foreign currency exposure united states tax laws applicable to citizens living abroad and includes five appendixes that supply you with contact information addresses telephone numbers sites of useful government agencies and journals periodicals in mexico and mexican consulates in the united states spanish english and english spanish business glossaries examples of mexican financial statements minimum daily wage rates for various occupations doing business in mexico a practical guide is a must for anyone with an interest in business operations in that country if you are such a person this is the one essential volume you cannot afford to miss visit the author s page at gusgordon.com

Information Technology Research

2009

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Making Sense of Data I

2014-07-02

research methods in second language acquisition with its cornucopia of information both thorough and practical this book is a must for our methodology shelves its study questions and project suggestions will be a boon for many research methods courses robert m dekeysevr university of maryland this guide to collecting coding and analyzing second language acquisition data will be an essential reference for novice and experienced researchers alike peter robinson aoyama gakuin university comprehensive and technically up to date yet accessible and cogent this remarkable textbook is sure to become a premier choice for the research training of many future sla generations lourdes ortega university of hawaii alison mackey and susan gass valuable new book offers hands on methodological guidance from established experts on all kinds of second language research michael h long university of maryland research methods in second language acquisition a practical guide is an informative guide to research design and methodology in this growing and vibrant field utilizing research methods and tools from varied fields of study including education linguistics psychology and sociology this collection offers complete coverage of the techniques of second language acquisition research this guide covers a variety of topics such as second language writing and reading meta analyses research replication qualitative data collection and analysis and more each chapter of this volume offers background step by step guidance and relevant studies to create comprehensive coverage of each method this carefully selected and edited volume will be a useful text for graduate students and scholars looking to keep pace with the latest research projects and methodologies in second language acquisition

Doing Business in Mexico

2012-11-12

in performing opera a practical guide for singers and directors michael ewans provides a detailed and practical workbook to performing many of the most commonly produced operas drawing on examples from twenty four operas ranging in period from gluck and mozart to britten and tippett it illustrates exactly how opera functions as dramatic form grounded in close analyses of performances of thirty scenes and five whole operas by first rate singers and celebrated directors performing opera provides readers with an appreciation of the unique challenges and skills required by performers and directors it will assist them in their own performance and equip them with detailed knowledge of works most commonly featured in the repertoire in the first part of the book the analysis progresses from scenes in which the singers are silent via arias and monologues duets and confrontations up to ensembles wider issues are subsequently addressed encounters with offstage events encounters with the numinous characterization and the sense of inevitability in tragic opera

□□□□

2000-07-07

the global increase in cross border transactions has led to a rising trend in international disputes international arbitration has become the preferred dispute resolution method as companies and individuals increasingly favour a neutral international tribunal over foreign domestic courts this new book provides a practical guide to international arbitration written by leading experts stuart dutson andy moody and neil newing from everheds this title explains the stages of the arbitration process in a straight forward manner and from a practitioner s perspective the authors provide guidance on drafting the arbitration agreement commencing arbitration selecting the arbitral tribunal drafting pleadings and witness evidence liaising with the tribunal throughout the arbitral process and enforcing the final award numerous tips examples and precedents are included to help the new practitioner or interested student understand each stage of the arbitration proceedings

Research Methods in Second Language Acquisition

2011-12-12

the mind contains the seeds of its own awakening seeds that we can cultivate to bring forth the fruits of a life lived consciously with mindfulness joseph goldstein shares the wisdom of his four decades of teaching and practice in a book that will serve as a lifelong companion for anyone committed to mindful living and the realization of inner freedom goldstein s source teaching is the satipa hana sutta the buddha s legendary discourse on the four foundations of mindfulness that became the basis for the many types of vipassana or insight meditation found today exquisite in detail yet wholly accessible and relevant for the modern student mindfulness takes us through a profound study of mindfulness of body including the breath postures activities and physical characteristics mindfulness of feelings how the experience of our sense perceptions influences our inner and outer worlds mindfulness of mind learning to recognize skillful and unskillful states of mind and thought mindfulness of dhammas or categories of experience including the five hindrances the six sense spheres and the seven factors of awakening there is a wealth of meaning and nuance in the experience of mindfulness that can enrich our lives in unimagined ways writes goldstein in mindfulness you have the seeds

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