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learning how to set specific smart goals can help you face your next looming deadline with confidence in this article we discuss the five elements of creating smart goals and we offer an example that will guide you through this process each step of the way

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turn vague goals into actionable ones by making them smart smart stands for specific measurable achievable realistic and time bound this article will show you why you need each smart component and how to apply them to your own goals

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what are smart goals the smart in smart goals stands for specific measurable achievable relevant and time bound defining these parameters as they pertain to your goal helps ensure that your objectives are attainable within a certain time frame

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how to write a smart goal remember a smart goal stands for s pecific m easurable a ttainable r elevant and t ime bound goals to write smart goals you ll need to work through all five elements to build trackable clear goals let s

now go through each step in the smart goal framework 1 specific

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to write effective goals using the smart method follow these steps 1 consider your options think about your career objectives and what you need to achieve them choose a goal that develops your skill set and will help you reach new levels in your career

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smart is a framework that enables people to establish goals that are both actionable and achievable that s because it prompts them to carefully define and evaluate their objectives while also helping them keep track of their progress along the way

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t ime bound smart states that clear attainable strategic goals are the most effective way to create concrete milestones and metrics instead of a general goal like increase sales we might consider a smarter goal like increase february s year over year premium subscription sales in california by 4

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1 make your goal specific begin by defining what it is that you re trying to achieve be specific ask the five ws who what why where and which for example

who is going to be involved in achieving this goal what project management tools will they need to accomplish it why is the goal important where will the work be located

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the acronym smart means that a goal is specific measurable attainable relevant and time bound when you re trying to make changes in your life setting smart goals can give you a sense of ownership and personal importance which helps you stay motivated to make the changes stick

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to be smart exercise your brain with puzzles and creative tasks develop your people skills learn as much as you can about as much as you can and continually strive to broaden your horizons by keeping an open mind and stepping outside your comfort zone

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intelligent or able to think quickly or intelligently in difficult situations maddy s teacher says she s one of the smartest kids in the class why don t you fix it if you re so smart i m not smart enough to understand computers he s smart enough to know he can t run the business without her quitting that job was the smartest move i ever made

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